

CCC CALIFORNIA CONSERVATION CORPS



1719 24th Street, Sacramento, CA 95816

Career Opportunity

March 4, 2016

- Do you want to make a positive, significant difference in the lives of citizens in communities throughout California?
- Do you want to directly improve the lives of citizens in the State of California through the implementation of vital environmental restoration projects?

Then the California Conservation Corps (CCC) has the job for you!

The CCC is a dynamic organization committed to developing young men and women by challenging them to complete a year of public service and conservation-related work. Employees of the CCC are leaders who inspire, educate and challenge young people to further their educational and professional goals.

If you are looking to work for a state department that demands excellence, inspires staff to do their best and protects and enhances the state's environment, we invite you to apply for a position with the California Conservation Corps, the finest youth Environmental Restoration, Education, Workforce Development program in the world.

BACKCOUNTRY TRAILS CAMP SUPERVISOR FULL TIME / TEMPORARY (3 MONTHS)

SALARY

\$4,634 - \$5,755

FINAL FILING DATE

MARCH 30, 2016

POSITION LOCATION

AUSTRALIA

RPA #16-1181

QUESTIONS ABOUT THE JOB

MELANIE WALLACE

(916) 341-3153

OR VISIT OUR WEBSITE

WWW.CCC.CA.GOV

SEND APPLICATION TO

CALIFORNIA CONSERVATION CORPS

CIVIL SERVICE RECRUITMENT DESK

1719 24TH STREET

SACRAMENTO, CA 95816

Candidates who receive a conditional offer of employment will be required to complete the following pre-employment requirements prior to being appointed:

- **Class B License** – Provide evidence that a Class B license with a Passenger Transport Vehicle special endorsement has been obtained from the Department of Motor Vehicles (DMV).

The young women and men of the Corps work hard protecting and restoring California's environment and responding to disasters, becoming stronger workers, citizens and individuals through their service.

- **Pre-employment Drug Test** – In accordance with the Federal Highway Administration regulations (49 CFR, Part 382), persons hired to a class requiring a commercial driver license must take and pass a pre-employment drug test.
- **Background Investigation** – Undergo fingerprinting and successfully pass a Criminal Offender Record Information check completed by the Department of Justice (DOJ) which may or may not also include a background check through the Federal Bureau of Investigations (FBI).
- **Medical Exam** - A medical clearance exam is required for this classification.

Duties: Under the general direction of the California Conservation Corps (CCC) Region I Deputy, the Staff Liaison will be responsible for supervising nine corpsmembers selected for the Australian Exchange. While in Australia, the Staff Liaison will spend time with the work team assisting corpsmembers with adjusting to their new environment. The liaison will act as spokesperson for the CCC, relaying information about the program to the host organization and media sources. Inspect projects to ensure health and safety needs are met for corpsmembers. Provide discipline and evaluation of the crewmembers. Provide technical assistance when appropriate.

Work with Conservation Volunteers of Australia (CVA) on project and in-camp design. Provide job site specific safety training, ensuring corpsmembers have the information and training needed to perform duties safely. Facilitate corpsmember's cultural and educational awareness (Australian and global conservation issues, natural and social history/current events). Accompany crew on educational/social activities. Prepare daily documentation, plus weekly and final after-action reports. Maintain communications with CCC headquarters personnel and public information office. Track project accomplishments and interaction with host teams on a daily basis. Personnel tracking (CM hours/project, injury reporting, other personnel-related reports/actions). Coordinate with CVA hosts.

Travel between work projects. Assist with coordinating project logistics while in Australia. Act as liaison between CCC corpsmembers and host agency CVA. Provide supervision and coordination for corpsmember recreation and cultural activities during weekends and evenings. Develop media opportunities for each work team. Provide accurate information about the CCC to media sources; prepare corpsmembers prior to media events. Maintain a photographic record of exchange. Collect all media releases regarding the exchange from Australian sources.

Special Requirements: Up to two years of experience in organizing, instructing, supervising, and evaluating six or more people, ages 16-25 in an organization requiring specific accomplishments or completion of specific tasks. Such experience must include direct responsibility for discipline, direction, and welfare of the persons involved.

Who May Apply: Appointments to this class are made under temporary authority and are limited to no more than nine months of full time equivalent work. No permanent appointment will be made. All applications will be screened and only the most qualified will be scheduled for interview.

Please indicate RPA 16-1181 in the job title section of your State application.